



# Beechwood Knoll School Parent Teacher Organization

## Meeting Minutes

**Date: January 10, 2012**

**Location: Beechwood Knoll School, Sawyer Center**

**Board members present:** Dianne O’Keeffe, Christine Murphy, Cheri O’Connor, Susan Porter, Jenn Travers

**Board members absent:** Tracy Pickering, Lynda Segal Cronin

**PTO members present:** 5

**Guests:** Liz Tucker, Treasurer of Ward 5 Community Association

Meeting called to order by Christine Murphy at 6:40pm

Discussed ideas for Mike Dracchio, Head of Safety and Security for QPS, to discuss when he meets with the PTO (tentatively scheduled for February)

- School lockdowns and school ID system – how they work
- Lighting on the sides of the building
- Extension of the fence on Fenno Street
- New Central Middle School – security plans regarding the motel next to the school

### Reports

Principal’s Report presented by Diane O’Keeffe

Teacher requests of \$373.75 reviewed. Motion to approve by Neil McCole, second by members.

Treasurer’s Report presented by Jenn Traverse

- Reviewed report
- Balance for the stage curtain is not included in the report. Need to add.
- Do we want to consider putting the play structure funds in a CD to collect interest while we finalize plans? (Christine/Jenn to review)

### Upcoming Events/Programs

- School Dance – Friday, February 10<sup>th</sup> Friendship theme. Will need to ask parents to help with baking, donations of water/juice, decorations. Christine Murphy to contact Broad Meadows to reserve the gym.
- MCAS breakfasts



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### **Open items, suggestions, ideas**

- Neil McCole presented \$300 from the Ward 5 Community Assoc. and \$500 from the Friends of Wollaston Beach to put towards the installation of the stage curtain.
- Invoice for the cost of curtain cleaning, repairs, hardware and screen (\$2350) was given to Jenn. Balance to be paid by the PTO.
- Consider creating a plaque to thank the individuals who participated in helping us obtain the stage curtain. Hang in the gym near the stage.
- Idea presented to host a comedy or Las Vegas night or Wine and Cheese night for BKS parents in April/May. Nominal fee could be charged.

Meeting adjourned: 7:10 pm

Minutes prepared by Susan Porter, PTO secretary